



Community Bridges (CB)

CB Girls Program Intern In-Person 10-15 hours/week

Community Bridges empowers girls from under-resourced communities to become resilient young women who thrive as students, engaged community members, and confident leaders. We fulfill our mission through not only our programs and community/family events, but by meeting the needs of our girls and their families.

Community Bridges seeks a bright and motivated intern(s) who is passionate about empowering girls and pursuing a career in positive youth development and/or advocacy. The intern will assist the Community Bridges Program Managers in co-facilitating the CB Girls Program.

****The intern must be able to co-facilitate after-school programs which typically occur between 2:30PM-5:00PM in surrounding Montgomery County Public Schools****

Learning Outcomes for the Internship:

- Intern will develop knowledge and skills in co-facilitating in a positive youth development program.
- Intern will know the strategic steps of designing and implementing a sustainable project.
- Intern will be informed on gathering and analyzing data by utilizing a CRM
- Intern will develop skills and judgment around human communication that facilitates their ability to work collaboratively with others.

Internship Projects & Responsibilities:

Responsibilities:

- Develop age appropriate lesson plans and prepare materials for either (4-5th), (6-8th), (9-12th grade).
- Co-facilitate lessons that align with program themes and objectives.
- Assist and attend Community Bridges meeting and events.
- Develop and implement a project or program on a topic of interest.
- Track logistical data.
- Participate in professional trainings to enhance youth development skills and knowledge.



Qualifications:

The ideal intern must be committed to Community Bridges' mission and core values. The candidate must work well in a diverse environment, helping to create an inclusive and welcoming organization.

- Ability to work independently
- Able to speak, write and work proficiently in English; Spanish proficiency is welcome
- Great technology skills and experience working with social media/marketing.
- Strong writing skills
- Excellent communication skills; verbal, written and interpersonal
- Strong project management skills, ability to manage multiple tasks
- Ability to work under deadlines and multitask in an exciting, fast-paced, creative work environment
- Positive attitude, ability to work in teams and independently
- Highly organized, high level of attention to detail.

Benefits and Conditions:

This is an unpaid internship, may be eligible for academic credit – check with your advisor. The intern will gain practical experience in their field of study through direct service to a nonprofit youth development program. Furthermore, the intern will be part of Community Bridges' dynamic team and have access to our facilities and events. Community Bridges will provide the intern with the necessary guidance and supervision to ensure a mutually beneficial learning and working experience.

To apply:

Please send a letter of interest and resume to:
Cathariya Chanthaboun, Development and Operations Consultant,
cchanthaboun@communitybridges-md.org

Community Bridges, Inc. does not discriminate on the basis of race, color, religion, sex, national origin, disability, or sexual orientation.